Attendees:
City Staff: Lt. Joe Branning, Freda Burns, Don Ewell, Paul Fillon, Tammy Gillikin, Officer Rick James, Herb King, Ihsane Mouak, Naymond Sunkins
HRT: Heather Maynard
Other Organizations: Cathy Coleman (DNC), Greta Gustavson (FSAA), Mary Miller (DNC), Rod McLeod (DNC), Kevin Murphy (DCL)

Welcome/Introductions (All)

Ongoing Projects

- **Wells Fargo Center – (Chad Cowger, Clancy & Theys)**
  - Penthouse
    - Improvement plans are underway
  - Office Tower
    - MEP is complete
    - Roofing 80% complete
    - Windows and curtain wall in to 19th floor
    - Precast will demobilize before Labor Day
    - 1 elevator will be completed by next month
    - Tower crane removal - 9/21/09
    - Temporary certificate of occupancy (TCO) – May 2010
  - Parking Garages
    - Paint ongoing
    - 4 elevators are operational; last one is ongoing
    - Opening in January 2010

- **Belmont at Freemason (Ben Morris – Clancy & Theys)**
  - 269 York St. (Building 2A)
    - As of August 12th, TCO for floors 2-7
    - Units are roughly 75% turned over
    - Garage entrance at York St. is poured, pavers are being installed currently at entrance
    - City of Norfolk easement between garage and YMCA; walkways have been poured and landscaping is being placed.
• Pavers at sidewalks to be installed beginning 9/3
  o 270 York St. (Building 1A)
    ▪ Going for TCO by September 15th for 1st floor and main lobby (260 York St.)
    ▪ Interior finishes ongoing on floors 1-7
    ▪ Cabinets through 6th floor
    ▪ Appliance deliveries begin September 1st
    ▪ Beginning curb/gutter work week of September 8th on South side of building
    ▪ Exterior rails to begin installation week of August 31st
    ▪ Masonry and EFIS to fill in at exterior where trash chute was on NW corner of building
  o 260 York St. (Leasing Office)
    ▪ Storefront being installed
    ▪ EFIS trim remains
    ▪ Generator and transformer have been set
  o 250 York St. (Building 1B)
    ▪ EFIS work continues on North and South elevations-to be complete by September 21st
    ▪ Site work to begin as scaffolding is taken down at each elevation
    ▪ Sheet rock hung and finished through 7th floor
    ▪ Cabinets installed through 4th floor
  o Contractor is coordinating on an ongoing basis with Skanska with our site work scopes and equipment/material access.

• Freemason Area Utility work (Don Ewell, City of Norfolk - Utilities)
  o New sewer and water lines have been installed.
  o Restoration: Milling and paving of Bute, Yarmouth, and Dunmore is ongoing; final paving is set for Saturday, September 12 to take advantage of The Carriage House Restaurant opening late for dinner only on Saturdays, and other closed businesses on Saturdays to minimize impacts.
  o Restoration: Yarmouth St is currently being final graded, with paving of Yarmouth St Bute to College Place, including the intersection of Yarmouth St. and College Place to be completed this week
  o Restoration: Of cobblestones on Freemason from Duke to Yarmouth will continue for the next month.
  o Restoration: The intersection of Yarmouth St and Freemason St is on the schedule to close September 8 to begin replacement of the cobblestone pavement and exposed aggregate crosswalks. The closure will last several weeks.

• Tazewell Building Addition ((Freda Burns, City of Norfolk – Public Works)
  o scaffolding on Brooke Avenue has been removed;
  o Scaffolding on Granby Street will be removed within the next 2 months.
  o Penthouse interior work continues
  o Access to dumpster in the alley is needed; City to coordinate with contractor

• Commodore Maury Office Building (Bill Freed, FCM Company)
  o Interior work continues
    ▪ Ceramic tile, fixtures are set
    ▪ MEP, and trimming out continues
    ▪ 90% if exterior work is done (re-attached with structural steel; re-glazing in terra
- Lt. Branning will work with contractor to address pedestrians walking through blocked off construction areas.

- **The Tide, Light Rail (Heather Maynard, HRT; Tyler Robinson, Skanska)**
  - **Fort Norfolk**
    - Brambleton Avenue—Colley to Smith Creek Bridge (Skanska)
      - Work continues to mandate single lane closure on eastbound Brambleton Avenue, between Colley Avenue and Botetourt Street
      - Right turn lane on Colley Avenue remains closed
      - Single lane closure on Brambleton (eastbound) from Botetourt to Boush Street
    - Colley Avenue/Brambleton Avenue (Upcoming) (Skanska)
      - Track installation will mandate lane reductions on Colley Avenue (south of Brambleton) at Brambleton
      - Work is not expected to start in the next 30 to 45 days and will likely be phased to close one lane of Colley at a time to allow access into Fort Norfolk.
  - **Freemason**
    - West York Street (Skanska)
      - Preparation for track installation continues between Brambleton Avenue and W. York Street
    - Brambleton Avenue: Yarmouth Street to Brambleton Bridge (Skanska)
      - Closure of single westbound lane on Brambleton Avenue, from Yarmouth Street to the Brambleton Bridge
      - Work includes modification of curb line and related work
      - Access to Hague Towers and Hague Medical Complex maintained
      - Elizabeth River Trail re-routed
  - **Duke Street (north of Brambleton Avenue) (UPCOMING)**
    - In the next two weeks, one southbound lane of Duke Street, north of Brambleton Avenue, will close to allow crews to continue with utility relocations for DVP.
    - The closure should last less than one week and only affect traffic wishing to continue straight across Brambleton Avenue into the Freemason District.
  - **Bute/Duke Area (Verizon—tentative fall timeframe) (UPCOMING)**
    - Partial closure of westbound lane on Bute Street/Duke intersection
    - Two way traffic will be maintained but on-street parking will be removed
    - Duke Street from Bute Street north, parking lane on north side of the street removed
  - **Central Business District**
    - **Monticello Avenue – City Hall to Freemason Street (Skanska) (VNG)**
      - Current traffic flow is one-way, northbound from City Hall Avenue to Charlotte Street.
      - On or after Tuesday, September 8, Monticello Avenue will close north of Market Street for VNG relocation in Freemason/Monticello intersection (up to two days)
- **Kirn Library Demo (SB Cox)**
  - COMPLETED

- **Plume Street (Skanska & DVP)**
  - Plume Street remains one-way westbound, from St. Pauls Blvd. to Bank Street
  - Entry to all parking garages remains accessible via St. Paul's Blvd.
  - Pedestrian detours marked

- **City Hall Plaza/E. Main Street/ Harbor Park**
  - Track installation continues
  - Traffic pattern to shift on E. Main Street on Tuesday, September 8, 2009

- **Various Locations (Skanska) (UPCOMING)**
  - Over the next several weeks Skanska will do soil assessments at various locations. Each test hole takes approximately 2 hours to complete and the work typically has minimal impact
    - Monticello/Freemason
    - Monticello/Charlotte
    - Charlotte/Granby
    - Charlotte/Bute
    - Bute/Duke

- **Brooke Avenue Streetscapes (Herb King, City of Norfolk - Public Works)**
  - The contractor has reopened the street temporarily to one-way traffic westbound.
  - The contractor will resume construction after Labor Day Weekend. Brooke Avenue will be closed from Granby Street to McCullough’s Lane. One way access will be maintained from Boush Street.

- **Virginia Arts Festival Building (Amy Rice, Clancy & Theys)**
  - Verizon duct bank relocation has been completed
  - Permit package is 100% completed
  - 6 inch and 8 inch water lines are completed
  - Storm water work started on Monday, August 31
  - Building pad, on grade, excavation for footing started this week
  - Today putting up fencing around the site leaving a 5 foot pedestrian path between day care and the site.

- **Tidewater Community College Student Center (Vanda Dixon, TCC)**
  - Site work underway
  - Test piles nearly complete
  - Production piles starting soon; will need to close sidewalk section or install sidewalk protection on Granby during this time
  - Working out utility conflicts

- **The Palace at Plume (Curt Anderson, Manager and Kenny Bullock, Kebco)**
  - Exterior façade work completed
  - Demolition continues on the interior; dumpster properly maintained
  - Vault removal is ongoing
  - Material deliveries continue
  - Intermittent parking lane and sidewalk closures are anticipated
  - Planning Commission within the next month
  - Ihsane Mouak, Development to assist with hood system/codes
  - Grand Opening – late November 2009
• **Selden Arcade North Façade Rehabilitation (Herb King, City of Norfolk – Public Works)**
  o Demo work is 35% complete
  o Work will wrap up in mid October
  o Contractor has erected sidewalk protection to maintain pedestrian flow

• **Private Utility Projects**
  
  o **Cox Communications (Otteran Stewart, Cox Communications)**
    ▪ Relocating for light rail on Plume, Saint Pauls, and Bank/Plume

  o **Dominion Virginia Power (Gaylene Watson, DVP)**
    ▪ Working through phase 3 of major relocations from City Hall Avenue to Saint Pauls Blvd; actively working in City Hall Avenue and Plume
    ▪ Completing terminations and cutovers from Freemason through Monticello this week
    ▪ Additional relocations along E. Main and East Street

  o **HRSD (Freda Burns, City of Norfolk – Public Works)**
    ▪ Vico has remaining work on Saint Pauls Blvd
    ▪ This work will be integrated with other closures

  o **Verizon (Jeremy McCormick and Dale Skidgell, Verizon)**
    ▪ Working at night at Bank/Plume, City Hall Avenue, and along Granby Street; completing relocations and reroutes in manholes.

  o **Virginia Natural Gas (Freda Burns, City of Norfolk – Public Works)**
    ▪ Relocating remaining portion of 4 inch gas line
    ▪ One day closure of Monticello/Freemason intersection targeted for 9/08/09

**Upcoming Projects**

• **Hampton Inn (Ihsane Mouak, City of Norfolk – Development)**
  o Working on building permit

• **Westin Hotel & Conference Center (Ihsane Mouak, City of Norfolk – Development)**
  o Design is ongoing

• **New Courthouse Complex (Freda Burns, City of Norfolk – Public Works)**
  o Design is ongoing
  o Utility relocations in Saint Pauls Blvd. and in City Hall Plaza will occur before construction of the complex starts

**Other Sites**

• **Granby Tower Site (Freda Burns, City of Norfolk)**
  o Working to place two-way traffic on Bute Street during light rail construction along Charlotte Street

**Upcoming Events (Freda Burns, City of Norfolk – Public Works)**

  o Afr’Am Festival is Labor Day Weekend: Friday, September 4, 2009 – Sunday, September 6, 2009
    ▪ Information on street closures is attached
  o NSU and ODU Football – games end around 9 pm, Saturday, September 5, 2009
There is a moratorium on street/roadway/sidewalk construction; enclosed site construction is discretionary

- All areas must be buttoned up, dumpsters and lifts removed, access ways clear, pedestrian walkways swept, and materials stacked properly by **Thursday, September 3, 2009 at 4 pm.**
- City Hall Avenue will be re-opened; Plume Street (will remain one-way westbound, Monticello Avenue will remain one-way northbound; MacArthur Center valet access is maintained)

- Anticipate heavy vehicular and pedestrian flows
  - Smart Traffic Center and Norfolk Police – Traffic Division will coordinate egress

**Construction Considerations (Freda Burns, City of Norfolk – Public Works, Lt. Joe Branning, City of Norfolk – Police, Paul Filion, City of Norfolk – City Manager’s Office)**

- Contractors are advised to:
  - Please submit permit applications for road closures 14 days in advance to allow for notifications and coordination with residents, businesses, events, other projects, and closures in the area.
  - Please be aware of noise levels throughout the day/night and be considerate of those who live and work downtown. Permit hours will vary based on location and proximity to residences and businesses.
  - Certified flaggers must be used; no exceptions
  - Please keep dust under control and work sites and surrounding areas clean. Consider using mesh fencing. Clancy & Theys - Belmont at Freemason also set a great example by picking up trash all the way to the river in Freemason.
  - Please take care not to park trucks, heavy equipment, commercial vehicles, and personal vehicles in such a way that they block access to businesses and other entrances. Parking spaces are for business patrons and residents only. Please make this clear to your sub-contractors as well as your crews. Cars will be ticketed and/or towed.
  - Please consider parking at a satellite lot (such as Harbor Park) and bus in crews from a designated parking lot; similar to what Clancy & Theys has been doing for the Wells Fargo Center project. Contact **Linda Davis, Parking Administrator (757-664-6222)** to make similar arrangements. The website: [http://www.norfolk.gov/Parking/default.asp](http://www.norfolk.gov/Parking/default.asp)
  - Please spend money downtown and in Freemason because it helps to maintain positive community/contractor relations.

**Next Meeting:** Friday, September 25, 2009, Downtown Norfolk Council, 201 Granby Street, 1st floor Conference Room